

Tonto Hills Improvement Association

President: Steven Rensel
Vice President: Cheryl Kaufman
Treasurer: Dick Mocny
Secretary: Diana Cole

Board of Directors Meeting Minutes

Dec. 20, 2016 – 5:30 p.m.

Christ the Lord Lutheran Church- Fellowship Hall
9205 E. Cave Creek Rd
Carefree, AZ

- I. Call to Order: 5:51 p.m.
- II. Roll Call
 - A. Present – Diana Cole, Eric Hovland, Dick Mocny, Steven Rensel, Cheryl Kaufman
 - B. Absent - Mark LaLiberte, Linda Rawles, Nick Tilley
 - C. Guests – Keith Pierce and Corey Garrison
- III. Open Forum – None
- IV. Consent Agenda Items:
 - A. Meeting Agenda
 - B. Minutes of 11/30/2016
 - i. As a Quorum was not present, these items could not be approved.
- V. Reports
 - A. Treasurer's Report
 - i. Dick Mocny gave the Treasurer's Report. Letters are being sent to delinquent homeowners.
 - B. Environmental Report
 - i. Linda Rawles was not present to report due to a broken ankle. Cheryl Kaufman offered to follow up on if a community information meeting is planned to address Deer Trail paving which commences Jan. 2. She will also discuss with the county the possibility of changing the reflective sign at the entrance to Tonto Hills.
 - C. ACC Liaison Report
 - i. Nick Tilley no present to report. Steve Rensel gave a brief update.
 - D. THVFD Liaison
 - i. Steve Rensel gave a brief update. The THVFD fundraiser and Holiday gathering raised dollars for the THVFD.
 - ii. The THVFD budget is in process and will be ready for the AGM.
- VI. Old Business
 - A. Moon Valley letter of completion and accounting of expenses
 - i. Steve Rensel has still not been able to get a response from Moon Valley. He will go by in person to get a response.
 - B. Bids for landscaping other entrances

- i. Steve Rensel has not received any additional bids for the landscaping other entrances other than from Sonoran Foothills Landscaping for \$7178. The board has only approved \$3945. Steve will get additional bids.
 - ii. No progress on the blast email to be drafted by Nick Tilley and Diana Cole
 - C. Contract with Sonoran Foothills Landscaping
 - i. No progress yet - Steve will get a contract for our current service of \$370/month for service twice a month covering the entrance, islands, and area around kachina.
 - D. Hillside petition
 - i. Steve is drafting a letter to present to Beth Mulcahy
 - ii. Rick Nelson and Charlie Civer have drafted the cover letter and petition.
 - iii. Steve will forward a copy of the cover letter and petition to the board
 - E. Strategy to regain control of tontohills.org so we can manage emails easier and potentially change hosting services
 - i. Eric Hovland reported that the tontohills.org domain has been tied to Associationcomm. The letter and email blast were not sent once this information was obtained. There is still no response to any of Eric's emails from Associationcomm.
 - ii. The discussion was continued in Executive Session.
 - F. Master Plant List for entrance
 - i. Cheryl Kaufman will contact Bruce Miller for a list of plants that were actually delivered and planted at the entrance.
 - G. Native, xeriscape plant suggestions for other entrances and entry islands – Postponed until the next meeting
 - H. BOD Liability Insurance, Copy of policy
 - i. Dick Mocny provided copies of our liability insurance to board members.
 - I. Sign Renovation
 - i. A sample sign and bid prepared by Jeff Cole was reviewed. Diana Cole will provide feedback to Jeff.
 - J. Arizona Open Meeting Law and Videotaping Board Meetings
 - i. The board discussed the Arizona Open Meeting Law.
 - ii. The board discussed the practice of Videotaping at board meetings. Videotaping has occurred in the past and is permissible going forward.
- VII. New Business
 - A. AGM Prep
 - i. The board reviewed a draft letter and nomination form prepared by Diana Cole.
 - ii. The AGM meeting date is March 22, 2017. The date has been confirmed with Lois at CES and with the church.
 - iii. The board agreed to mail out THIA financials and THVFD financials with the ballot.
 - iv. The board discussed asking the DWID to go first at the meeting. Steve Rensel will follow up with Ralph Spurgin.
 - v. The board will meet to stuff AGM announcement letters on 12/27/2016 at Steve's.

VIII. Announcements

- i. Next Board meeting will be Tuesday, January 17, 2017 at 5:30 at the church.
- ii. Future Agenda Items – AGM preparation ongoing

IX. Adjourned to Executive Session – 7:28 p.m.

Diana Cole Approved 1/17/2017
Diana Cole, Secretary