

# Tonto Hills Improvement Association

President: Steven Rensel  
Vice President: Cheryl Kaufman  
Treasurer: Dick Mocny  
Secretary: Diana Cole

## Board of Directors Meeting Minutes May 17, 2016 – 6:30 p.m.

Christ the Lord Lutheran Church  
9205 E Cave Creek Road  
Carefree, AZ

- I. Call to Order: 6:31 p.m.
- II. Roll Call
  - A. Present – Diana Cole, Eric Hovland, Cheryl Kaufman, Dick Mocny, Linda Rawles, Steven Rensel, Nick Tilley
  - B. Absent - Mark LaLiberte
  - C. Guests – Keith Pierce, Pat and Joe Monforte, Glen Keer, Jacki Hoagland
- III. Open Forum – Keith Pierce offered to keep maintaining the lights at the entrance. He also will provide to the board written instructions on maintenance procedures. Jacki Hoagland addressed the landscaping and stated that the plan sent to the board by Mike Rockwell was not consistent with the contract that was presented and should be voided. She also requested a feature as part of the entrance design.
- IV. Consent Agenda Items:
  - A. Steven Rensel made a motion to accept the meeting agenda, Linda Rawles seconded. Eric Hovland made a motion that no business be conducted at this meeting since the agenda was not received 10 days prior to the meeting. There was no 2<sup>nd</sup>. Linda Rawles made a motion to conduct business as planned tonight and to clarify the timeline for notice of meetings and agenda for future meetings. Cheryl Kaufman seconded. Motion passed 6 yes to 1 no.
  - B. Steve Rensel motioned to approve April 11, 2016 meeting minutes as amended. Linda Rawles seconded. Motion passed.
- V. Reports
  - A. Treasurer's Report
    - i. Dick Mocny reported that 1/3 of annual assessments have been collected to date.
    - ii. A check for \$1960 was cut to Moon Valley Nursery for an arborist to trim trees and stake as needed. One cat claw was removed.
  - B. Environmental Report – Linda Rawles had nothing to report
  - C. ACC Liaison Report
    - i. Eric Hovland resigned as ACC Liaison. Nick Tilley will take on this role.
  - D. THVFD Liaison
    - i. Steve Rensel gave a brief update and will continue in this role in the future.

## VI. Old Business

- A. Minutes Update –All minutes are up to date and posted on our website
- B. Arborist – Cheryl Kaufman reported that Moon Valley Nursery has been hired and will begin work
- C. Grading and Drainage – Steve had nothing to report
- D. Hillside petition—Charlie Civer and Rick Nelson will have information to present at our next meeting
- E. Landscaping –
  - i. The subcommittee's work was reviewed. Linda Rawles made a motion to review whatever plans were ready tonight and vote on them. Steve Rensel seconded. Motion passed 6 yes to 1 no.
  - ii. A proposal by Mike Rockwell (\$25,500 including the island and desert broom clean up) was presented by Steve Rensel. A proposal by Moon Valley Nursery (\$14,651 with no island or desert broom clean up but with a rock feature) was presented by Cheryl Kaufman.
  - iii. Cheryl made a motion to fund the Moon Valley proposal of \$14,651. Linda Rawles asked for an amendment to include possible alternatives to all non-native plants on the Moon Valley proposal and to tag and retain some of the existing turpentine plants. Cheryl accepted her amendment. With that amendment Linda Rawles seconded. The motion passed.
  - iv. Cheryl will get a price from Moon Valley to add the island landscaping, to clean up the desert broom from the Tonto Hills entrance along Old Mine Road to the Kachina, and to bring in other boulders so that a community sign can be placed at the two other entrances to Tonto Hills.
  - v. Eric Hovland made a motion for the front entrance rock feature to include Tonto Hills' signage. Linda Rawles seconded. Motion passed.
  - vi. Steve Rensel made a motion to use Eric Hovland's stylized logo design (see below) for our community signage. Linda Rawles seconded. Motion passed.
  - vii. Linda Rawles made a motion to thank Eric Hovland, Cheryl Kaufman, and Mike Rockwell for their work getting the proposals together. Diana Cole seconded. The board concurred.

## VII. New Business

- A. Jacki Hoagland's resignation
  - i. Jacki Hoagland resigned but has offered to stay on as webmaster.
  - ii. Steve Rensel made a motion to move forward with 8 board members until the next meeting at which time we can see if there is anyone interested in joining the board as the 9<sup>th</sup> member. Dick Mocny seconded. Eric Hovland made a motion that the board try to convince Jacki Hoagland to stay on the board. There was no 2<sup>nd</sup>. A vote was taken on Steve's motion. The motion passed 6 yes to 1 no.
- B. Code of Conduct
  - i. Diana Cole made a motion to remove the signature requirement for the Code of Conduct from the Policies and Procedures. Steve Rensel seconded. The motion passed.

C. Policies and Procedures

- i. Diana Cole pointed out an inconsistency between the Bylaws which require 3 day notice to board members for meeting notice, and the Policies and Procedures which require 10 day notice to the community. Diana made a motion to change the Policies and Procedures for community notice by posting and email to 3 days. Steve Rensel asked for an amendment that the agenda be included at the time of community notification. Diana accepted the amendment. Steve Rensel seconded the amended motion. The motion passed 6 yes and 1 no.
- ii. Diana Cole made a motion that the E-mail blast of approved meeting minutes be changed from within 5 days of approval to 10 days. Dick Mocny seconded. The motion passed.

VIII. Announcements

- i. Next Board meeting will be Tuesday September 6 at 6:30
- ii. Future Agenda Items – nothing in addition to Old Business at this point

IX. Adjournment – 8:36 p.m. The board adjourned to an Executive Session.

Diana Cole      Approved 9/6/2016  
Diana Cole, Secretary



