

Tonto Hills Improvement Association

President: Steven Rensel
Vice President: Cheryl Kaufman
Treasurer: Dick Mocny
Secretary: Diana Cole

Board of Directors Executive Session Meeting Minutes April 20, 2017

42255 N. Old Mine Road
Cave Creek, AZ 85331

- I. Call to Order: 7:56
- II. Roll Call
 - A. Present – Diana Cole, Cheryl Kaufman, Jacki Hoagland, Eric Hovland (by phone), Sharon Hunt, Dick Mocny, Steven Rensel, Nick Tilley, Bud Tolp
 - B. Absent - none
- III. Email Communications
 - A. Cheryl Kaufman made the point that board email communication should not go to a shared email address.
 - B. Sharon Hunt will secure a separate email address for board email communications
- IV. OnlyTontoHills.com server access
 - A. Cheryl Kaufman made the point that only Eric Hovland can access the server for our website. It is reasonable practice to have at least one other person on the board be able to access the server.
 - B. Eric Hovland will write a document that outlines the companies we are using, the protections provided, and have passwords available to be presented at the next meeting.
 - C. Eric will also change the owner of the domain OnlyTontoHills.com to the THIA.
- V. Steve Rensel made a motion to adjourn and Cheryl Kaufman 2nd. The motion passed. The meeting was adjourned at 8:12.

Diana Cole Approved 6/12/2017
Diana Cole, Secretary