

From: Foothills Administration <administration@foothillsaccounting.com>

Date: 5/26/21 2:35 PM (GMT-07:00)

To: kathleen kuchta <kathleenkuchta@msn.com>

Subject: Monthly Accounting.

Kathleen,

Per your discussion with Deb Swecker, Foothills Accounting proposes to provide Tonto Hills Improvement Association with Quickbooks monthly accounting services, which would include check writing, account reconciliation, P&L and balance sheet, for the sum of \$150.00/month.

Please feel free to contact Deb with any further questions you may have.

Thank You

Laura J. Bourdo

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